

**Pittsburgh Habitat for Humanity
Committee Job Description**

Strategic Planning Committee Volunteer

Position: Member of the Strategic Planning Committee

Accountable to: Chairperson of the Strategic Planning Committee

Description:

The Strategic Planning Committee is responsible for the long-term growth of the Habitat affiliate. This committee works with the operating committees (Building, Fundraising, Family Selection, Family Nurture, Church Relations, Public Relations, and Site Selection) in developing the affiliate's comprehensive long-range plan. This Committee helps to coordinate the policies and programs of Habitat and helps to guide the other committees in developing policies, programs and plans.

Expected Commitment:

A minimum of one year is required. Time will vary depending on the amount of work the individual chooses to take on.

Responsibilities:

1. Attend monthly committee meeting.
2. Members must make themselves aware of Pittsburgh Habitat.
3. Continually seek to improve where Pittsburgh Habitat is going with its programs and how it should get to where it is going.
4. Study and review the planning practices of other affiliates.
5. Set forth clear action plan for various committee and staff to achieve realistic goals.
6. Publish strategic plan and update annually for foundations and philanthropic community.

Outcomes/Goals:

Training and Support Plan:

Training and support will come from the Chair of the Strategic Planning Committee and other Strategic Planning Committee members.

Qualifications:

Experience in not-profit organizations or developing business plans is helpful.

By laws require: At least two or more Board members.